



MEHSANA DISTRICT CO-OPERATIVE MILK PRODUCERS' UNION LIMITED

MEHSANA 384002 India
Phone: 02762-253201 TO 253205
REQUEST FOR QUOTATION

(ISO Doc No :)

One Time Vendor	4000010	RFQ No.:	M610207137	Date: 04.09.2024
India		Collective No.:	0000327918	
		Doc. Type:	ZR01 Manual RFQ - Mat	
		POrg:	MP00 Central PORG-Mehsana	
		PGroup:	M09 Other Mtl Purchase	
		Quotation Deadline:	10.09.2024	
		Our Reference:	Main Store	
		Created By :	ENGPUR MEH	
Your GSTN :		Our GSTN : 24AAAAM0329F1Z6		

Dear Sir,

We invite quotation for supply of following items:

Subject: Purchase Enquiry for Materials

Sr. No.	Material	HSN/S AC	Short Text	Qty	OUn	Delivery Date	Plant	Mat. Grp
1	8000028	960840 00	HIGH LIGHTER ANY COLOUR;KORES/CELLO	40	EA	20.09.2024	MM01	CM0000007
2	8000056	482010 90	PLASTIC PAPER TRAY;AS PER SAMPLE	20	PAC	20.09.2024	MM01	CM0000007
3	8000062	482010 00	STATIONERY SIMPLE SPRING FILE	500	EA	20.09.2024	MM01	CM0000007
4	8002353	821420 90	STANRY,PAPER CUTTER,NATRAJ HANDY CUTTER	30	EA	20.09.2024	MM01	CM0000007
5	8004603	960891 99	CORRECTION PEN	30	EA	20.09.2024	MM01	CM0000007
6	8006531	960891 99	PRINTED PLASTIC FILE WITH CLIP	200	EA	20.09.2024	MM01	CM0000007
7	8008003	960891 99	BALL PEN OF BLUE	200	EA	20.09.2024	MM01	CM0000009
8	8080775	482010 00	STANRY,BOX FILE,BIG OF SS GHODO	300	EA	20.09.2024	MM01	CM0000007
9	8080782	482110 20	SEIZER(KATAR) 6.5" SS FOR PAPER CUTTING	10	EA	20.09.2024	MM01	CM0000007

Goods to be supplied subject to terms and conditions as per enclosed Annexure/s.

Please ensure that your sealed quotation reach us before deadline date, complete with necessary annexure.

Thanking You,

For, Purchase Department
MEHSANA DISTRICT CO-OPERATIVE MILK PRODUCERS' UNION LIMITED



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RFQ: M610207137		Annexure : 1
Date: 04.09.2024		
Delivery Location, Item Classification and Item text		
Item	Material	Material Description
1	8000028	HIGH LIGHTER ANY COLOUR;KORES/CELLO
Plant: MM01 Manufacturing Plant, Mehsana Dudhsagar Dairy, State Highway, Mehsana, 384002 HIGHLITER- MAKE CELLO		
Item	Material	Material Description
2	8000056	PLASTIC PAPER TRAY;AS PER SAMPLE
Plant: MM01 Manufacturing Plant, Mehsana Dudhsagar Dairy, State Highway, Mehsana, 384002 PLASTIC PAPER TRAY 1 PAC=1SET(2PC),MAKE:OMEGA NO.1746 ELEGANT OFFICE TRAY BIEGE ,DIMENSIONS: 27L X 35W X 7 H (CM)SET OF 2 TRAY OF SAME COLOUR WITH ONESET OF RISERS PACKED		
Item	Material	Material Description
3	8000062	STATIONERY SIMPLE SPRING FILE
Plant: MM01 Manufacturing Plant, Mehsana Dudhsagar Dairy, State Highway, Mehsana, 384002 SPRING FILE MADE FROM 90 RATALI BOARD, WITH UNION NAME & WITHOUT CORNER PATTI		
Item	Material	Material Description
4	8002353	STANRY,PAPER CUTTER,NATRAJ HANDY CUTTER
Plant: MM01 Manufacturing Plant, Mehsana Dudhsagar Dairy, State Highway, Mehsana, 384002 NATRAJ PAPER CUTTER -SMALL		
Item	Material	Material Description
5	8004603	CORRECTION PEN
Plant: MM01 Manufacturing Plant, Mehsana Dudhsagar Dairy, State Highway, Mehsana, 384002 CORRECTION PEN (WHITENER) BRAND:CAMLIN,PRODUCT NAME:COVER IT,7 ML		
Item	Material	Material Description
6	8006531	PRINTED PLASTIC FILE WITH CLIP
Plant: MM01 Manufacturing Plant, Mehsana Dudhsagar Dairy, State Highway, Mehsana, 384002 PLASTIC FILE FOLDER LEGAL SIZE WITH PLASTIC CLIP & LOGO AND NAME OF DUDHSAGAR DAIRY,AS PER SAMPLE		
Item	Material	Material Description
7	8008003	BALL PEN OF BLUE
Plant: MM01 Manufacturing Plant, Mehsana Dudhsagar Dairy, State Highway, Mehsana, 384002 Ball Pen Goldex classy ,blue		
Item	Material	Material Description
8	8080775	STANRY,BOX FILE,BIG OF SS GHODO
Plant: MM01 Manufacturing Plant, Mehsana Dudhsagar Dairy, State Highway, Mehsana, 384002 BOX FILE, BIG SIZE, SS GHODO, PLASTIC CLIP,GOOD QUALITY AND WITH UNION NAME & LOGO		
Item	Material	Material Description
9	8080782	SEIZER(KATAR) 6.5" SS FOR PAPER CUTTING
Plant: MM01 Manufacturing Plant, Mehsana Dudhsagar Dairy, State Highway, Mehsana, 384002 SEIZER (KATAR) FOR PAPER CUTTING, 6.5" SS DELEX QUALITY		
Kindly Contact Mr. Babubhai Chaudhary 9974059296 Mr. Shailesh Patel 99740 36538 [for Material Detail, OSP Job & Technical Discussion only] Kindly call our officer between 9:00 A.M. to 05:00 P.M. only Kindly Give rate on FOR our Mehsana Plant bases, inclusive of Freight Charges		
Pls send your Quotation in E-mail Id :- negotiation@mehsanaunion.coop		
INSTRUCTIONS FOR SENDING QUOTATIONS (RFQ)		
Prior vendor registration is preferable but not necessary for sending quotation. Vendor can send quotations in hard copy (preferably) at following address to reach Mehsana Union before quotation deadline mentioned in RFQ. Vendor must write Collective Number and RFQ No. on cover page of envelope. Collective Number and RFQ No. are given in right corner of first page of RFQ. Address for sending quotation: Purchase Section Mehsana District Co-operative Milk Producers Union Ltd. Dudhsagar Dairy, Highway, Mehsana PIN- 384002		
Alternatively, vendor can send quotations to specific email ID mentioned in last page of RFQ before quotation deadline. Email ID is different for different RFQ. Vendor should not send quotations on any other email IDs otherwise, quotation may not get considered.		



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Annexure : 1

Date: 04.09.2024

Vendor must write Collective Number and RFQ No. on subject line of their quotation email.

Quotation should be on letter head of the vendor duly signed as email attachment mentioning basic rate (including P&F, freight, transit insurance etc.) and GST. Any quotation having P&F, freight, transit insurance etc. mentioned extra at actual may not get considered.

Above terms will be applicable for our all departments and locations i.e for Mehsana, Vihar, Hansapur (Patan), Harij, Kadi, Kheralu, CFP Ubkhal, CFP Jagudan, PSK Jagudan, MIDFT, DMD- Manesar, DHD- Dharuhera & DSN.

TERMS AND CONDITIONS OF SENDING QUOTATIONS

For detailed instructions and terms and conditions of sending quotation kindly refer 'Quotation or RFQ Terms & Conditions' on our website: <http://www.dudhsagardairy.coop/tenders/>

TERMS AND CONDITIONS OF PURCHASE ORDERS

For detailed terms and conditions of purchase orders kindly refer 'PO Terms & Conditions' on our website:
<http://www.dudhsagardairy.coop/tenders/>

Special Note for MSME Firm :

The MSME Firms should refer our union website <https://www.dudhsagardairy.coop/tenders/> and download and submit 'MSME Declaration' along with relevant documents to consider such firm as MSME